

**ANTELOPE VALLEY CEMETERY DISTRICT
LANCASTER CEMETERY**

111 E. Lancaster Blvd., Lancaster, CA 93535
Telephone and FAX 661.942.6110
E-mail: lancastercem@verizon.net

**BOARD OF TRUSTEES - GENERAL MEETING
ANTELOPE VALLEY CEMETERY DISTRICT
WEDNESDAY, JUNE 17, 2020, 2:00 P.M. via Zoom Conference**

AGENDA

- 1. Call meeting to order and attendance.**
- 2. Any emergency items to be added to the agenda.**
- 3. Grounds Crew report:** Brent Thompson.
- 4. Unfinished/Old Business**
 - Status/review of HOM crematory/crematory plans.** Chapel of the Valley bought out by Angeleno Mortuaries. Plans on hold/cancelled for crematory at AVCD?
 - Office Remodel:** on hold.
- 5. Minutes: ACTION:** Approve minutes from the May 18, 2020 general meeting. March and April meetings cancelled due to COVID-19.
- 6. Financial report: Anthony Bruneau**
 - A. Financial review A/B. Review financial report from April 2020 **ACTION:** Approve financial report from April 2020.
 - B. Review and discuss proposed amended budget for year end June 30, 2020. **ACTION:** Approve amended budget for year end June 30, 2020.
 - C. Nadia Dickinson – KESTRA Investment Services - Endowment Care account.
 - D. Audit in progress with Wayne Smith, C.P.A.
 - E. \$29,000 requested 5/11/2020 from Warrant Account, *received*. \$7,000 requested 6/11/2020.
- 7. Friends of the Lancaster Cemetery:** Memorial Day modified program. Virtual Memorial Day presentation with new Congressman Mike Garcia. 4th of July pancake breakfast cancelled due to the COVID-19.
- 8. Correspondence**
 - A. Fiscal Year 2019-20 Closing information
 - B. L. A. Co. Auditor-Controller COVID-19 May 20 2020 remittance less than expected.

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Agenda: General Meeting, June 17, 2020

9. Manager's Report

- A. AVCD Burials May - June 2020 (see PDF sent).
- B. Results from 10% off for pre-need payoffs as of 6/15/2020.

10. New Business

- A. Local Agency Formation Commission, Co. of Los Angeles, notice of filing – Annexation No. 428 to County Sanitation District No. 14, approx. 2.51 acres to the district, southwest corner of Ave. N and 10th St. West, all within the City of Palmdale.
- B. Joint Tax Transfer Resolution discussion. *Does not require an adjustment to the allocation of property tax revenue for any affected agency.* **ACTION:** Approve Joint Resolution of the Board of Supervisors, Co. of L.A., the Consolidated Fire Protection District, and on behalf of the L.A. Co. Library and Road District No. 5, and the governing bodies of the Antelope Valley Cemetery District, the AV East Kern Water Agency, the AV Resource Conservation District, and the Tejon-Castaic Water District, approving and accepting the negotiated exchange property tax revenue resulting from Ker Co. LAFCO Annexation No. 8 to the Tejon-Castaic Water District.

11. Old Business

- A. Certified furlough letter sent to Groundsman Misael Rodriguez on 5/28/2020.
- B. CSDA Sexual Harassment training due. Form sent 5/11/2020 via e-mail to trustees.

12. Option to Adjourn to Closed Session: Employee discussion.

13. Board comments

14. Next meeting will be held on **Wednesday, July 15, 2020, 2:00 P.M.** either at the District Office or via Zoom conference.

15. Adjourn general meeting at _____.