

**ANTELOPE VALLEY CEMETERY DISTRICT
LANCASTER CEMETERY**

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**BOARD OF TRUSTEES - GENERAL MEETING
ANTELOPE VALLEY CEMETERY DISTRICT
WEDNESDAY, JULY 15, 2020, 2:00 P.M. via Zoom Conference**

AGENDA

- 1. Call meeting to order and attendance.**
- 2. Any emergency items to be added to the agenda.**
- 3. Grounds Crew report:** Brent Thompson on vacation.
- 4. Unfinished Business:** Status/review of HOM crematory. Office remodel on hold.
- 5. Minutes: ACTION:** Approve minutes from the May 18, 2020 general meeting. March and April meetings cancelled due to COVID-19.
- 6. Financial report: Anthony Bruneau**
 - A. Financial review A/B. Review financial report from May 2020 **ACTION:** Approve financial report from May 2020.
 - B. Nadia Dickinson – KESTRA Investment Services - Endowment Care account – discussion on options. E-mailed codes to Board. Meeting with attorney Steven Derryberry.
 - C. Audit still in progress with Wayne Smith, C.P.A.
 - D. \$7,000 requested 6/11/2020.
- 7. Friends of the Lancaster Cemetery**

Researching veterans at cemetery. Purchased/installed two markers for Elmer Swisher and Perry Hawks, both unmarked WWI veterans. Collecting funds for Wreaths Across America. FOLC paid for websites Fold3 and several other pay sites for researching cemetery occupants/veterans.
- 8. Correspondence**
 - A. CAPC newsletter (at office). Send via e-mail instead?
 - B. Letter from Gregory D. Price requesting larger marker. Discussion.

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Lancaster Cemetery**

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Agenda: General Meeting, July 15, 2020

9. Manager's Report

- A. AVCD Burials June-July 2020 (see PDF sent).
- B. Results from 10% off for pre-need payoffs as of 6/30/2020
- C. Water leak – Pioneer Section \$1,200 repair.
- D. FYI burials for Robert Fuller and Terron Boone both at cemetery. Family paid for both.

10. New Business

11. Old Business

- A. Certified furlough letter sent to Groundsman Misael Rodriguez on 5/28/2020.
Received application for unemployment from EDD for Misael Rodriguez, completed and returned 6/30/20.
- B. CSDA Sexual Harassment training due. Form sent 5/11/2020 via e-mail to trustees.

12. Option to Adjourn to Closed Session

13. Board comments

14. Next meeting will be held on **Wednesday, August 18, 2020, 2:00 P.M.** either at the District Office or via Zoom conference.

15. Adjourn general meeting at _____.