

**ANTELOPE VALLEY CEMETERY DISTRICT  
LANCASTER CEMETERY**

111 E. Lancaster Blvd., Lancaster, CA 93535  
Telephone and FAX 661.942.6110  
E-mail: lancastercem@verizon.net

**BOARD OF TRUSTEES - GENERAL MEETING  
ANTELOPE VALLEY CEMETERY DISTRICT  
WEDNESDAY, AUGUST 19, 2020, 2:00 P.M. via Zoom Conference  
MINUTES**

1. Called meeting to order at 2:00 p.m. by Chairman Owens with Trustee Cook, Grounds Supervisor Brent Thompson and Manager Dayle DeBry in attendance.
2. No emergency items added to the agenda.
3. **Grounds Crew report:** Brent Thompson all is going well. Water leaks are fixed and ground squirrels are being caught.
4. **Unfinished Business:** Office remodel on hold. New flooring & paint discussion and estimate D/D. **ACTION**, if needed. **No ACTION taken.** Manager will have estimates for next Board meeting.
5. **Minutes: ACTION: MSC R/C D/O to approve** Minutes from the July 15, 2020 general meeting. If there is any issue with approval it can be redone when C/P is present.
6. **Financial report: Anthony Bruneau**
  - A. Financial review A/B. Review financial report from May & June 2020 **ACTION:** Approve financial report from May & June 2020. **ACTION not taken.** Will approve at next Board meeting. June's report is not complete.
  - B. Nadia Dickinson – KESTRA Investment Services. Ms. Dickinson not available.
  - C. Audits still in progress with Wayne Smith, C.P.A. No completion date yet. New auditor for 2020 proposal – David Farnsworth, CPA.
7. **Friends of the Lancaster Cemetery:** Veterans Day Wednesday, November 11, 2020 & Wreaths Across America December 19, 2020. Small ceremonies possible but will wait and see with COVID-19 restrictions. Wreaths Across America ad AV Press turned out nice. Matching grant for ads. D/O R/C check into grants from Sam's Club and Walmart.
8. Correspondence read and noted.



**Antelope Valley Cemetery District  
Lancaster Cemetery**

Page 2 of 2

Minutes: General Meeting, August 19, 2020

**9. Manager's Report**

- A. AVCD Burials July - August 2020 (see attached file).
- B. Tree trimming August 26, 2020, Expert Tree Service, two trees. \$1800 for large pine at Freedom Corner and another large pine in the west end of the Garden Section. Trees will be thinned and trimmed. Heavy branches ready to break and possibly fall.

**10. New Business**

- A. LAFCO Independent Special District Alternative Representative vote for candidate. **ACTION**, if needed. D/D has consent of the Board to vote. No **ACTION** taken.

**11. Old Business**


- A. Trustees Cook and Poole terms expired. Contacted Donna Termeer at Supervisor Barger's office. Still looking into it. See e-mail attached.


12. Option to Adjourn to Closed Session not taken.

13. **Board comments:** D/O completed sexual harassment online training. D/O commended Manager Dayle DeBry for office display items loaned to Congressman Michael Garcia to use in his Antelope Valley office.

14. Next meeting will be held on **Wednesday, September 16, 2020, 2:00 P.M.** either at the District Office or via Zoom conference.

15. Chairman David Owens adjourned general meeting at 2:31 p.m.

  
\_\_\_\_\_  
Dayle DeBry  
Board Secretary

  
\_\_\_\_\_  
David Owens  
Chairman of the Board