

**ANTELOPE VALLEY CEMETERY DISTRICT
LANCASTER CEMETERY**

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**BOARD OF TRUSTEES - GENERAL MEETING
ANTELOPE VALLEY CEMETERY DISTRICT
TUESDAY, OCTOBER 13, 2020, 2:00 P.M. via Zoom Conference**

AGENDA

- 1. Call meeting to order and attendance.**
- 2. Any emergency items to be added to the agenda.**
- 3. Grounds Crew report:** Brent Thompson
- 4. Unfinished Business:** Office remodel – handicap restrooms and asbestos need to be taken care of. October 2018 bid from Lenton Company \$361,884.19 office only + 4 months Mobile Mini rental \$3024.08 June 2019. Need updated bids.
- 5. Minutes: ACTION:** Approve minutes from the September 16, 2020 general meeting.
- 6. Financial report: Anthony Bruneau**
 - A. Financial review A/B. Review financial report from June 2020 **ACTION:** Approve financial report from June 2020.
 - B. Nadia Dickinson – KESTRA Investment Services. Morgan Stanley fined – see copy.
 - C. Audit with Wayne Smith, C.P.A. completed. Copies at office.
 - D. Auditor-Controller Property Tax for 1/1/21 – 6/30/21: \$38,455.51, up \$12,901.72
- 7. Friends of the Lancaster Cemetery:** Grant from Lockheed approved for Wreaths Across America. Virtual ceremony for Veterans Day on November 11 to post on Facebook.
- 8. Correspondence**
 - A. Surplus Land Availability City of Lancaster
- 9. Manager's Report**
 - A. AVCD Burials September/October 2020 (see PDF).
 - B. Extra help for headstone trimming estimate from Damian's Landscaping.
 - C. Tree trimming cancelled - Expert Tree Service. Tip Top will trim Nov. 23.
 - D. Manager out of town October 14-30, 2020.

**Antelope Valley Cemetery District
Lancaster Cemetery**

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Agenda: General Meeting, October 13, 2020

10. New Business

A. Cremation niches/scatter garden.

B. Old Business

A. Trustees Richard Cook and Cynthia Poole received notice of their reappointment as AVCD trustees by Supervisor Kathryn Barger on September 1, 2020. Trustee Cook sworn in by Chairman Owens on September 16, 2020. Trustee Poole needs to be sworn in.

C. Option to Adjourn to Closed Session

D. Board comments

E. Next meeting will be held on **Wednesday, November 18, 2020, 2:00 P.M.** either at the District Office or via Zoom conference.

F. Adjourn general meeting at _____.