

**ANTELOPE VALLEY CEMETERY DISTRICT
LANCASTER CEMETERY**

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**BOARD OF TRUSTEES - GENERAL MEETING
ANTELOPE VALLEY CEMETERY DISTRICT
WEDNESDAY, JANUARY 20, 2021, 2:00 P.M. via Zoom Conference**

AGENDA

- 1. Call meeting to order and attendance.**
- 2. Any emergency items to be added to the agenda.**
- 3. Grounds Crew report:** Brent Thompson
- 4. Unfinished Business:** Office remodel – on hold.
- 5. Minutes: None to be approved.**
- 6. Financial report: Anthony Bruneau**
 - A. Financial review A/B. Review financial report/reports. **ACTION:** Approve financial reports available from 2020.
 - B. Discussion on 2020-2021 budget. **ACTION:** Approve budget if complete.
 - C. Warrant account request for \$47,000 1/13/2021.
- 7. Friends of the Lancaster Cemetery: Update -** Wreaths Across America Dec. 16 - 19, 2020. Lockheed Martin 2nd grant. Grant from L.A. County \$525.
- 8. Correspondence**
 - A. Special Districts magazine Nov-Dec 2020 (at office)
- 9. Manager's Report**
 - A. AVCD Burials Oct/Dec 2020 (see PDF).
 - B. COVID-19 vaccine for deathcare employees available.
 - C. Insurance renewal complete.
 - D. Bill's Landscaping helping with headstones.
 - E. Tree trimming – Tip Top 11/23 pine at Freedom Corner. Eagle re-varnished at Freedom Corner and installed.

Antelope Valley Cemetery District

Lancaster Cemetery

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Agenda: General Meeting, January 20, 2021

10. New Business

- A. Families First Coronavirus Response Act: Employee paid leave rights. Under discussion with Donna Termeer regarding Karla Archuleta.
- B. Cremation columbaria needed at Pioneer Circle. \$12,000+ interest funds available Mgr. comparing prices with granite companies.
- C. New in-ground cremation lots in Garden Section Angel Walk.

11. Old Business

- A. Trustees Richard Cook and Cynthia Poole received notice of their reappointment as AVCD trustees by Supervisor Kathryn Barger on September 1, 2020. Trustee Cook sworn in by Chairman Owens on September 16, 2020. Trustee Poole sworn in December 3, 2020 by Chairman Owens.

12. Option to Adjourn to Closed Session: Personnel/holiday bonuses. ACTION to be taken retroactively.

13. Board comments

14. Next meeting will be held on **February 17, 2021 at 2:00** either at the District Office or via Zoom conference.

15. Adjourn general meeting at _____.