

**ANTELOPE VALLEY CEMETERY DISTRICT
LANCASTER CEMETERY**

111 E. Lancaster Blvd., Lancaster, CA 93535
Telephone and FAX 661.942.6110
E-mail: lancastercem@verizon.net

**BOARD OF TRUSTEES - GENERAL MEETING
ANTELOPE VALLEY CEMETERY DISTRICT
TUESDAY, OCTOBER 13, 2020, 2:00 P.M. via Zoom Conference**

MINUTES

- 1. Call meeting to order at 2:03 with Chairman Owens, Trustee Cook, secretary Dayle DeBry and accountant Anthony Bruneau and attendance. Trustee Poole had a medical procedure and could not attend. Nadia Dickinson was unable to attend.**
- 2. No emergency items added to the agenda.**
- 3. Grounds Crew report:** Brent Thompson – nothing to report.
- 4. Unfinished Business:** Office remodel – handicap restrooms and asbestos need to be taken care of. Rob Lenton will get back with D/D on updated bids. D/O Possible phase of project over three years.
- 5. Minutes: ACTION: MSC R/C D/O to approve** minutes from the September 16, 2020 general meeting.
- 6. Financial report: Anthony Bruneau**
 - A. Financial review A/B. Review financial report from June 2020 – closed books for the year. **ACTION: MSC R/C D/O to approve** financial report from June 2020. A/B all positive as far as financials. Profit up from last year.
 - B. Nadia Dickinson was unable to attend – KESTRA Investment Services.
 - C. Audit with Wayne Smith, C.P.A. completed. Copies at office. D/D need to get ready for 2019 - 2020 audit.
 - D. Auditor-Controller Property Tax for 1/1/21 – 6/30/21: \$38,455.51, up \$12,901.72
- 7. Friends of the Lancaster Cemetery:** \$5,000 grant from Lockheed approved for Wreaths Across America. Virtual ceremony for Veterans Day on November 11 to post on Facebook.
- 8. Correspondence** read and noted.
- 9. Manager's Report**
 - A. AVCD Burials September/October 2020 (see PDF).
 - B. Headstone trimming estimate from Damian's Landscaping too high. Contact Bill's.
 - C. Expert Tree service cancelled tree trimming. Tip Top will trim large pine Nov. 2
 - D. Manager out of town Oct. 14 – 30, 2020.

**Antelope Valley Cemetery District
Lancaster Cemetery**

Page 2 of 2

Minutes: General Meeting, October 13, 2020

10. New Business

A. New cremation niches/scatter garden will need to be factored into the budget.

B. Old Business

A. Trustees Richard Cook and Cynthia Poole received notice of their reappointment as AVCD trustees by Supervisor Kathryn Barger on September 1, 2020. Trustee Cook sworn in by Chairman Owens on September 16, 2020. Trustee Poole needs to be sworn in. Ask Donna Termeer for hard copy to be signed.

C. Option to Adjourn to Closed Session not taken.

D. No Board comments.

E. Next meeting will be held on **Wednesday, November 18, 2020, 2:00 P.M.** either at the District Office or via Zoom conference.

F. Adjourn general meeting at 2:35 p.m. by Trustee Owens.

Dayle DeBry
Secretary

David Owens
Chairman of the Board