

**ANTELOPE VALLEY CEMETERY DISTRICT
LANCASTER CEMETERY**

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**BOARD OF TRUSTEES - GENERAL MEETING
ANTELOPE VALLEY CEMETERY DISTRICT
WEDNESDAY, SEPTEMBER 16, 2020, 2:00 P.M. via Zoom Conference**

MINUTES

1. Call meeting to order by Chairman Owens with Trustee Cook and Manager Dayle DeBry, Anthony Bruneau and Nadia Dickinson in attendance via Zoom. Trustee Poole absent due to a doctor's appointment.
2. No emergency items to be added to the agenda, but Chairman Owens would like to move item 11 to item 3. Item 11 moved. No Grounds Crew report from B. Thompson, so item moved.
3. **Old Business:** Trustee Richard Cook – Oath given and sworn in to continue as a Trustee by Chairman Owens. Trustee Poole will be sworn in virtually at a later date.
4. **Unfinished Business:** Office remodel on hold. Discussed new floor & paint D/D.
5. **Minutes: ACTION MSC R/C D/O to approve Minutes** from the August 19, 2020 general meeting.
6. **Financial report:** Financial review - A Bruneau. Review financial report from May 2020 **ACTION MSC R/C D/O to approve** financial report from May 2020. Nadia Dickinson – KESTRA Investment Services. Investments should all be in Treasuries. N/D would like to contact attorney re Morgan Stanley fine for deception – Trustees agreed. D/O will reach out to L.A. County via D. Termeer/C. Bostwick re Co. attorney pro-bono? Audit with Wayne Smith, C.P.A. Final paperwork is in process. Should be complete by next Board meeting.
7. **Friends of the Lancaster Cemetery:** More WWI veteran headstones to order. Applied for grant from Walmart. Flowers sent to funeral for volunteer Richard Talamantez 9/10/20.
8. **Correspondence** was read and noted. No updates to Conflict of Interest Code.
9. **Manager's Report**
AVCD Burials August/September 2020 (see attached PDF sent). D/D burials down from 2019 due to COVID. Additional landscape help needed for headstone trimming. D/D will check for estimates. Tree trimming delayed until October 5, Expert Tree Service, two trees. Manager out of town October 14-29, 2020. Board meeting changed to October 13, 2020 at 2:00 p.m. at the District Office or via Zoom.

**Antelope Valley Cemetery District
Lancaster Cemetery**

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Minutes: General Meeting, September 16, 2020

10. New Business

- A. Discussion on Tax Sharing Resolution 14-432. **ACTION MSC R/C D/O to approve** Annexation No. 14-432, one proposed single-family home into the County Sanitation District No. 14, two parcels at 45th St. West, between K-12 and Ave. L in Los Angeles County.
- B. Discussion on Tax Sharing Resolution 14-433. **ACTION MSC R/C D/O to approve** Annexation No. 14-433, one proposed office building/parcel into the County Sanitation District No. 14, one parcel in the City of Palmdale, between Ave. L and M, off of 40th St. East.

11. Option to Adjourn to Closed Session not taken.

12. Board comments – none.

13. Next meeting will be held on **Tuesday, October 13, 2020, 2:00 P.M.** either at the District Office or via Zoom conference.

14. Adjourned general meeting at 2:38 by Chairman Owens.

Dayle DeBry
Secretary

David Owens
Chairman