

**ANTELOPE VALLEY CEMETERY DISTRICT  
LANCASTER CEMETERY**

111 E. Lancaster Blvd., Lancaster, CA 93535

Telephone and FAX 661.942.6110

E-mail: lancastercem@verizon.net

**BOARD OF TRUSTEES - GENERAL MEETING  
ANTELOPE VALLEY CEMETERY DISTRICT  
WEDNESDAY, FEBRUARY 17, 2021, 2:00 P.M. via Zoom Conference**

**MINUTES**

1. **Called Zoom meeting to order** at 2:02 p.m. by Chairman Owens. Trustees Richard Cook and Cynthia Poole in attendance with Manager Dayle DeBry and financial advisor Nadia Dickinson in attendance.
2. **No emergency items added to the agenda.**
3. **Grounds Crew report:** Brent Thompson not available. Nothing to report.
4. **Unfinished Business:** Office remodel – on hold.
5. **Minutes:** None to be approved. Will approve January and February Minutes at March Board meeting.
6. **Financial report: Anthony Bruneau**
  - A. Financial review A/B not in attendance. Review financial report/reports. **ACTION:** Approve financial reports available. None available, no action taken.
  - B. Nadia Dickinson – KESTRA. Has not heard back from L.A. Co. representative Donna Termeer regarding a review of the issues with the Morgan Stanley account. Need to follow up with Ms. Termeer and have her follow up with L.A. Co. Would like to see Board members take one cemetery district, call and ask about their investment options. D/O would like a script so everyone will ask the correct questions. See attached e-mail from N/D for detailed information.
  - C. Warrant account request sent for \$51,000 2/05/2021. Received \$47,000 request.
7. **Friends of the Lancaster Cemetery:** Ordered two more veteran markers – WWI veterans.
8. **Correspondence** read and noted.
9. **Manager's Report**
  - A. AVCD Burials Jan/Feb 2021 (see PDF attached). Pre-needs/payments up for Jan/Feb. \$10,494 Jan, \$9400+ already for February.
  - B. Fire started at cemetery. Alcohol on marker, candles lit and tipped over. Security was in the area and saw the fire, put out the fire. Called and sent a letter to the lot owner. No response.

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**10. New Business**

- A. Cremation columbaria needed at Pioneer Circle. Mgr. compared prices with granite companies. Will go with Premier Columbaria in WA. \$7640 for 48 niche columbaria + \$3900 installation on our concrete slab = \$11,540. Grass to rock + more concrete area at PCC area. Will provide trustees with plan before beginning.
- B. New in-ground cremation lots in Garden Section Angel Walk – plot maps and pricing in works. Approximately 15 cremation lots will fit in the Angel Walk area. Manager and ground supervisor will map out area for exact location of plots.
- C. Scatter garden needed now also. This may work in a portion of the Veterans Court area.

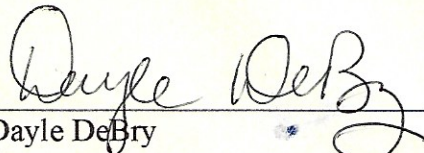
**11. Old Business – none.**


**12. Option to Adjourn to Closed Session:** Personnel discussion tabled until next Board meeting. Trustee Cook would like a cost of living update before the next meeting.

**13. Board comments – none.**

**14.** Next meeting will be held on **Wednesday, March 17, 2021 at 2:00** either at the District Office or via Zoom conference.

**15.** Adjourn general meeting at 2:34 by Chairman Owens.

  
Dayle DeBry  
Secretary

  
David Owens  
Chairman of the Board