

**ANTELOPE VALLEY CEMETERY DISTRICT
LANCASTER CEMETERY**

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**BOARD OF TRUSTEES - GENERAL MEETING
ANTELOPE VALLEY CEMETERY DISTRICT
WEDNESDAY, MARCH 17, 2021, 2:00 P.M. via Zoom Conference**

AGENDA

- 1. Call meeting to order and attendance.**
- 2. Any emergency items to be added to the agenda.**
- 3. Comments from members of the public.**
- 4. Unfinished Business:** Office remodel – on hold.
- 5. Minutes: ACTION:** Approve Minutes from January 20, 2021 and February 17, 2021 Board meetings.
- 6. Financial report: Anthony Bruneau**
 - A. Financial review A/B. Review financial report/reports. **ACTION:** Approve financial reports available.
 - B. Nadia Dickinson - KESTRA
 - C. Warrant account request for \$10,000 3/10/2021. Received \$51,000 request.
- 7. Friends of the Lancaster Cemetery: Update** – Two previously unmarked veterans headstones received. Memorial Day ceremony – virtual or ?
- 8. Correspondence**
 - A. Special Districts Essential Services Act – Passed by LA Co. BOS 3-9-2021.
 - B. Palmdale Water District forming local CSDA chapter.
- 9. Manager's Report**
 - A. AVCD Burials Feb/March 2021 (see PDF). Pre-needs/payments up for Jan – March Jan \$10,494.00 and Feb \$12,044.00. L.A. Co. funds up \$18,300 over 2020.
 - B. Tree trimming – two trees at Pioneer Section \$2,000 (+two small trees-no charge)
 - C. New canopy ordered for roll-around \$1,500. 7 – 9 weeks to make.
 - D. CAL/OSHA COVID-19 mandatory COVID-19 Prevention Program
 - E. Manager out of town mid-April.

Antelope Valley Cemetery District

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Agenda: General Meeting, March 17, 2021

10. New Business

- A. Buy back discussion. Original lots purchased in 1983, contract #3024 and #3025, at a cost of \$190 each + Endowment care of \$75 each (non-refundable) = \$380 **ACTION:** Offer to buy back two lots in the Garden Section, 5-19-P and 7-19-P to William Behnke (transferred as only heir to father Harold & Edith Behnke, deceased).
- B. Buy back discussion: Original lot purchased in 1976, contract #1864 at a cost of \$170 + Endowment Care \$40 and tax on liner \$2.10 (non-refundable) = \$170. **ACTION:** Offer to buy back lot in the Pioneer Section, 12-E-Walk to Harold Sanford, husband of Joyce Sanford, (deceased).
- C. Discussion regarding a COVID-19 memorial. D/O
- D. Discussion regarding price increases on full and cremation lots. New tax rate 10.25% April 1, 2021. **ACTION**, if needed.

11. Old Business

- A. Form 700 – Dave Owens, Richard Cook, Dayle DeBry complete. **Need Trustee Cynthia Poole's Form 700 turned in.**

12. Option to Adjourn to Closed Session: Personnel discussion. **ACTION**, if needed.

13. Board comments

14. Next meeting will be held on **Wednesday, May 19, 2021 at 2:00** either at the District Office or via Zoom conference.

15. Adjourn general meeting at _____.