

**ANTELOPE VALLEY CEMETERY DISTRICT  
LANCASTER CEMETERY**

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**BOARD OF TRUSTEES - GENERAL MEETING  
ANTELOPE VALLEY CEMETERY DISTRICT  
WEDNESDAY, JUNE 16, 2021, 2:00 P.M. via Zoom Conference  
AGENDA**

- 1. Call meeting to order and attendance.**
- 2. Any emergency items to be added to the agenda.**
- 3. Comments from members of the public.**
- 4. Unfinished Business:** Office remodel. D/D will contact asbestos removal companies for three bids to begin removal process. Contact other entities for office operation.
- 5. Minutes: ACTION:** Approve Minutes from May 19, 2021 Board meeting and May 24, 2021 Special meeting.
- 6. Financial report: Anthony Bruneau**
  - A. Financial review A/B. Review financial reports for Oct, Nov, Dec 2020 and January and February 2021 (see PDFs). **ACTION:** Approve financial reports available. Request A/B send financial reports via e-mail/PDF to manager so trustees can read in advance.
  - B. Nadia Dickinson - KESTRA
  - C. Warrant account request for \$16,000 6/10/2021. See LAC Auditor/Controller fund info (PDF).
- 7. Friends of the Lancaster Cemetery:** Recap - Memorial Day and Memorial Eve. Discuss 4<sup>th</sup> of July. Purchased new sound system for events. Headstone project update/TB memorial project.
- 8. Correspondence 1) CAPC Meetings** resuming for So. California September 2021.
- 9. Manager's Report**
  - A. AVCD Burials May/June 2021 (see PDF). Los Angeles Co. funds up over 2020 (see PDF).
  - B. Recycled water pipes leaking. Patriot Plumbing has said incorrect glue was used by original company who installed pipes.
  - C. Manager ordering columbaria for Pioneer Circle. Would like to order two at a cost of \$18,275 for both from Premier Columbaria (less the concrete footers) instead of one as previously discussed/approved. **ACTION**, if needed.

**Antelope Valley Cemetery District  
Lancaster Cemetery**

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**10. New Business**

**11. Old Business**

- A. Per Special Meeting held May 24, 2021: Check #3530 given by Manager to Darlene Simpson 6/2/21 in the amount of \$595 for half the price of funeral flowers. Apology letter written and sent by D. Owens, approved by Trustees and Manager. Manager will draft new flower policy. Sensitivity training will be discussed. **ACTION**, if needed.

**12. Option to Adjourn to Closed Session**

**13. Board comments**

- 14. Next meeting will be held on **Wednesday, July 21, 2021 at 2:00** either at the District Office or via Zoom conference.

- 15. Adjourn general meeting at \_\_\_\_\_.