

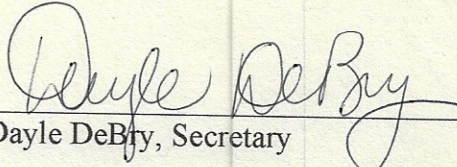
**ANTELOPE VALLEY CEMETERY DISTRICT
LANCASTER CEMETERY**

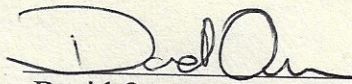
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**BOARD OF TRUSTEES - GENERAL MEETING
ANTELOPE VALLEY CEMETERY DISTRICT
WEDNESDAY, JUNE 16, 2021, 2:00 P.M. via Zoom Conference
MINUTES**

1. **Meeting called to order by Chairman Owens at 2:01 p.m. In attendance was Chairman Owens, Trustee Richard Cook, Manager Dayle DeBry, and accountant Anthony Bruneau.**
2. **No emergency items added to the agenda.**
3. **No comments from members of the public.**
4. **Unfinished Business:** Office remodel. D/D will contact asbestos removal companies for three bids to begin removal process in the Fall. Will contact other entities for office operation.
5. **Minutes: ACTION:** Approval of Minutes from May 19, 2021 completed at May 24, 2021 Board meeting. **ACTION: MSC D/O R/C to approve** Minutes from May 24, 2021 Special meeting.
6. **Financial report: Anthony Bruneau**
 - A. Financial review A/B. Review financial reports for Oct, Nov, Dec 2020 and January and February 2021 (see PDFs). **ACTION: MSC R/C D/O to approve** financial reports from Oct., Nov. Dec. 2020, and Jan. Feb. 2021. A/B will get caught up this month. April 2021 had good cash amount in bank. Possible payoff of Endowment Care fund. D/D requested A/B send financial reports via e-mail/PDF to manager so trustees can read in advance.
 - B. Nadia Dickinson – KESTRA, nothing to report. A/B would like to see investments in a higher yield account. Possibly set up an investment account for pre-needs only. D/O likes idea of investing pre-needs – D/D to contact Nadia for assistance.
 - C. Warrant account request for \$16,000 6/10/2021. See LAC Auditor/Controller fund info (PDF) attached.
7. **Friends of the Lancaster Cemetery: Recap - Memorial Day and Memorial Eve.** Discussion on 4th of July Pancake breakfast. Decision to hold off until 2022 D/O post photos of previous 4th of July events on Facebook. Purchased new sound system for events. D/O would like to have FOLC order two more speakers 10". Will donate \$100. Headstone project updated along with tuberculosis deaths/names memorial monument project.

8. **Correspondence:** CAPC Meetings resuming for So. California September 2021.
9. **Manager's Report**
- A. AVCD Burials May/June 2021 (see PDF) attached. Los Angeles Co. funds up over 2020 (see PDF) attached.
 - B. Recycled water pipes leaking. Patriot Plumbing has said incorrect glue was used by original company who installed pipes. D/O keep documentation on leaks (Mgr. does) and draft a letter to L.A. County. Need letters from Patriot Plumbing and Bruce Katz, City of Lancaster. Katz stated that subpar glue was used initially by contractor.
 - C. Manager ordering columbaria for Pioneer Circle. Would like to order two at a cost of \$18,275 for both from Premier Columbaria (less concrete footers) instead of one as previously discussed. Trustees agreed on purchase of two, at Manager's discretion. No Action needed. D/O would like a press release sent to the AV Press.
Problem with bees in the Semerenko tree. Tree removal has begun with the Semerenko tree and a tree on the southwest side of the cemetery. Both are diseased.
10. **New Business:** Trustee Poole may be moving to Oklahoma in September. Need to think about finding a new trustee.
11. **Old Business**
- A. Per Special Meeting held May 24, 2021: Check #3530 given by Manager to Darlene Simpson 6/2/21 in the amount of \$595 for half the price of funeral flowers. Apology letter written and sent by D. Owens, approved by Trustees and Manager. Manager will draft new flower policy. Sensitivity training was discussed. D/D will see if previous instructor has a class on this subject. No **ACTION** needed.
12. **Option to Adjourn to Closed Session not taken.**
13. **Board comments:** None.
14. Next meeting will be held on **Wednesday, July 21, 2021 at 2:00** either at the District Office or via Zoom conference.
15. Adjourn general meeting at 2:45 p.m. by Chairman Owens.


Dayle DeBry, Secretary


David Owens, Chairman
Board of Trustees