

**ANTELOPE VALLEY CEMETERY DISTRICT  
LANCASTER CEMETERY**

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**BOARD OF TRUSTEES - GENERAL MEETING  
ANTELOPE VALLEY CEMETERY DISTRICT**

**WEDNESDAY, AUGUST 25, 2021, 2:00 P.M. via Zoom Conference**

**AGENDA**

- 1. Call meeting to order and attendance.**
- 2. Any emergency items to be added to the agenda.**
- 3. Comments from members of the public.**
- 4. Unfinished Business:** Office remodel. D/D will begin bid process in the Fall.
- 5. Minutes: ACTION:** Approve Minutes from June 16, 2021 Board meeting.
- 6. Financial report: Anthony Bruneau**
  - A. Financial review A/B. Review financial report for March 2021. **ACTION:** Approve March 2021 financial report. *Note: Requested A/B send financial reports via e-mail/PDF to manager so trustees can read in advance.* \$30,000 to Endowment Care Fund.
  - B. Nadia Dickinson – KESTRA. Investment account for pre-needs discussion.
  - C. \$36,500 Warrant request sent 7/15/2021. Deposited 7/27/2021.
- 7. Friends of the Lancaster Cemetery:** Received Assistance League check at their monthly meeting in the amount of \$4690 for 10 military markers.
- 8. Correspondence:** SDRMA Workers' Compensation payroll reconciliation due. (Completed and sent in)
- 9. Manager's Report**
  - A. AVCD Burials July/August 2021 (see PDF).
  - B. Concrete bases for two new columbaria completed.
  - C. Manager trip postponed. New dates September 24 – October 8.
- 10. New Business**
  - A. Trustee Cynthia Poole resignation from Board 8/18/2021. Trustee since January 10, 2017. She will be moving to Oklahoma.

**Antelope Valley Cemetery District  
Lancaster Cemetery**

Page 2 of 2

Agenda: General Meeting, August 25, 2021

**11. Old Business:**

- A. Manager working on new flower policy and scheduling sensitivity training.
- B. Behnke family feels the price offered for the buyback of their two lots 5-19-P and 7-19-P was not a fair price (\$760). They are asking for \$1500. **ACTION**, if needed.

**12. Option to Adjourn to Closed Session**

**13. Board comments**

- C. Next meeting will be held on **Wednesday, September 22, 2021 at 2:00** either at the District Office or via Zoom conference.
- D. Adjourn general meeting at \_\_\_\_\_.