

**ANTELOPE VALLEY CEMETERY DISTRICT  
LANCASTER CEMETERY**

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**BOARD OF TRUSTEES - GENERAL MEETING  
ANTELOPE VALLEY CEMETERY DISTRICT  
WEDNESDAY, SEPTEMBER 22, 2021, 2:00 P.M.  
DISTRICT OFFICE**

**AGENDA**

- 1. Call meeting to order and attendance.**
- 2. Any emergency items to be added to the agenda.**
- 3. Comments from members of the public.**
- 4. Unfinished Business:** Office remodel. D/D bids for lead/asbestos in process. E-mail from Donna Termeer requesting basic operating needs. May have one time funding opportunity through County.
- 5. Minutes: ACTION:** Approve Minutes from August 25, 2021 Board meeting.
- 6. Financial report: Anthony Bruneau**
  - A. Financial review A/B. Review financial reports available. **ACTION:** Approve available financial reports. *Note: Requested A/B send financial reports via e-mail/PDF to manager so trustees can read in advance.* \$30,000 to Endowment Care Fund delivered to N. Dickinson. She was out sick with COVID-19.
  - B. Nadia Dickinson – KESTRA. Investment account for pre-needs discussion.
- 7. Friends of the Lancaster Cemetery:** Informal Patriot's Day memorial on Sat. Sept. 11 went well. D/D and Chris Perez worked. Two markers ordered with funds from AV Assistance League. More on the way. October 15 memorial for RAF pilot and wife
- 8. Correspondence:** LAFCO Notice of Filing application Annexation No. 2021-08 to L.A. Co. Waterworks District No. 40.
- 9. Manager's Report**
  - A. AVCD Burials August/September 2021 (see PDF).
  - B. Concrete and artificial grass installed by Cemetery sign (front entrance)
  - C. Manager out of town September 24 – October 8.

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**10. New Business:**

- A.** Discussion on buy-back of History Section Lot 1, Plot A, Block 6 from Lois D. Sagel in the amount of \$300.00. Lot is a full lot pre-need purchased in 1967 for \$50.00.  
**ACTION:** Approve buy-back of Lot 1, Plot A, Block 6 in the History Section to Lois D. Sagel in the amount of \$300.00.
- B.** Appointment of new Trustee, Christine Ward, on Los Angeles County Board of Supervisors agenda 9/28/2021 for approval.
- C.** Received a certificate for former Trustee Cynthia Poole from Assemblyman Tom Lackey. Requested certificates from Supervisor Kathryn Barger and Congressman Garcia.
- D.** D/O discussion on part-time employee for Saturday work.

**11. Old Business:**

- A.** Manager working on new flower policy and scheduling sensitivity training.

**12. Option to Adjourn to Closed Session**

**13. Board comments**

- 14.** Next meeting will be held on **Wednesday, October 20, 2021 at 2:00** either at the District Office or via Zoom conference.

- 15.** Adjourn general meeting at \_\_\_\_\_.