

**ANTELOPE VALLEY CEMETERY DISTRICT
LANCASTER CEMETERY**

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**BOARD OF TRUSTEES - GENERAL MEETING
ANTELOPE VALLEY CEMETERY DISTRICT
WEDNESDAY, AUGUST 25, 2021, 2:00 P.M. via Zoom Conference
MINUTES**


1. Called meeting to order by Chairman Owens at 2:04 p.m. with Chairman Owens, Trustee Cook and Manager Dayle DeBry in attendance.
2. No emergency items added to the agenda.
3. No comments from members of the public.
4. **Unfinished Business:** Office remodel. D/D has begun the bid process for the lead/asbestos removal.
5. **Minutes: ACTION: MSC R/C D/O to approve Minutes from July 28, 2021 Board meeting.**
6. **Financial report: Anthony Bruneau**
 - A. Financial review A/B - absent. Reviewed financial report for March 2021. **ACTION:** MSC D/O R/C to approve March 2021 financial report. *Note: Requested A/B send financial reports via e-mail/PDF to manager so trustees can read in advance.* D/D \$30,000 check for Endowment Care Fund in vault. Have not been able to contact Nadia Dickinson. B. Nadia Dickinson, absent – KESTRA.
 - C. \$36,500 Warrant request sent via USPS 7/15/2021. Deposited 7/27/2021.
7. **Friends of the Lancaster Cemetery:** Received Assistance League check at their monthly meeting in the amount of \$4,500 for 10 military markers. FOLC may have some type of program for Patriot's Day, September 11. Possible statue for top of columbaria – an angel or railroad worker. Contact So. Pacific or railroad club and see if they will help with cost.
8. **Correspondence:** SDRMA Workers' Compensation payroll reconciliation due. (Completed and sent in)
9. **Manager's Report**
 - A. AVCD Burials July/August 2021 (see attached PDF).
 - B. Concrete bases for two new columbaria completed. Waiting for columbaria to arrive. Possibly two – three months.
 - C. Manager trip postponed. New dates September 24 – October 8.

**Antelope Valley Cemetery District
Lancaster Cemetery**

Page 2 of 2

Minutes: General Meeting, August 25, 2021

10. **New Business:** Trustee Cynthia Poole resigned from the Board of Trustees 8/18/2021. She had been a trustee since January 10, 2017. Ms. Poole and her family will be moving to Oklahoma. D/O certificates from Barger, Lackey, Wilk and Garcia's office?
11. **Old Business:**
 - A. Manager working on new flower policy and scheduling sensitivity training.
 - B. Behnke family feels the price offered for the buyback of their two lots 5-19-P and 7-19-P was not a fair price (\$760). They are asking for \$1500. No ACTION needed. Cost stays as is at \$760. Original cost was \$190 for each lot.
12. **Option to Adjourn to Closed Session**
13. **Board comments:** R/C D/O Everything looks nice and green on the cemetery grounds.
14. Next meeting will be held on **Wednesday, September 22, 2021 at 2:00** either at the District Office or via Zoom conference.
15. Chairman Owens adjourned general meeting at 2:37 p.m.


Dayle DeBry, Secretary


David Owens, Chairman