

**ANTELOPE VALLEY CEMETERY DISTRICT
LANCASTER CEMETERY**

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**BOARD OF TRUSTEES - GENERAL MEETING
ANTELOPE VALLEY CEMETERY DISTRICT
WEDNESDAY, FEBRUARY 16, 2022, 2:00 P.M.
DISTRICT OFFICE**

AGENDA

- 1. Call meeting to order and attendance.**
- 2. Any emergency items to be added to the agenda.**
- 3. Comments from members of the public.**
- 4. Unfinished Business:** Office remodel. New flooring installed, blinds, paint, new vanity in restroom. Furniture needed.
- 5. Minutes: ACTION:** Approve Minutes from December 2021 Board meeting. November 2021 Board meeting cancelled.
- 6. Financial report: Anthony Bruneau**
 - A. Financial review A/B. Review financial reports available. **ACTION:** Approve available financial reports. *Note: Requested A/B send financial reports via e-mail/PDF to manager so trustees can read in advance.*
 - B. Nadia Dickinson – KESTRA.
 - C. L.A. Co. Auditor Warrant for December in the amount of \$48,000. See PDF.
- 7. Friends of the Lancaster Cemetery:** Veteran's headstone project.
- 8. Correspondence:**
 - A. L.A. Co. Tax Collector properties for sale. Online auction April 23 -26, 2022.
 - B. LAFCO notice of public hearing Municipal Service Review and Sphere of Influence update for AV Resource Conservation District.
- 9. Manager's Report**
 - A. AVCD Burials January/February 2022 (see PDF).
 - B. Ongoing tree removal/thinning.
 - C. Check register for December/January for review (per December meeting).
 - D. Office Assistant.

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9. continued

F. L.A. County Auditor-Controller funds through December 2021. (See PDF)

10. New Business:

- A. Buy back. Jeff and Kimberly Garcia would like their double garden crypt 52-D-R, bought back at a cost of \$3,200. The lot was originally purchased in 1958 for \$557. This included the lot, double vault, sales tax and Endowment Care fund. Current price of the same items is \$5660. Full cost of a double garden crypt now is \$8998 with everything included. **ACTION to approve** buy back.
- B. Pre-need/At-need plot change refund from full body to cremation lot. Husband Domitilo De Santiago just passed; spouse Julia De Santiago wants to change to cremation double plot Angel Walk 14-A4-AW from DGC Garden Section 30-F-T. Difference in cost is \$1801.00. Original contract was from 2014 at a cost of \$6206.00. Purchaser was Domitilo and Julia De Santiago with Cristina Luna/Assembly of God Church, Lancaster. **ACTION to approve** refund difference from DGC to Angel Walk double cremation lot in the amount of \$1801.00.
- C. County of Los Angeles Department of Public Works, LAFCO Annexation 40-154, designation 2021-08; **ACTION to approve** the annexation of the territory located at the northeast corner of 65th Street West and Newgrove Street in the City of Lancaster, known as Annexation 40-154 (04-212) (See map), to the Los Angeles County Waterworks District No. 40, Antelope Valley (District).
- D. County of Los Angeles Department of Public Works, LAFCO Annexation 40-153 (34-44) Local Agency Formation Commission Designation 2021-21; **ACTION to approve** negotiated tax exchange resolution resulting from the Annexation of territory to Los Angeles County Waterworks District No. 40, Antelope Valley, located within the City of Palmdale. The territory is located northeast of the intersection of Eliopulos Ranch Drive and Marina Court in the City of Palmdale. (See map).

11. Old Business

- A. Discuss raising cemetery rates at March Board meeting.

12. Option to Adjourn to Closed Session

13. Board comments

- 14. Next meeting will be held on **Wednesday, March 16, 2022, at 2:00** either at the District Office or via Zoom conference.

- 15. Adjourn general meeting at _____.