

**ANTELOPE VALLEY CEMETERY DISTRICT  
LANCASTER CEMETERY**

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**BOARD OF TRUSTEES - GENERAL MEETING  
ANTELOPE VALLEY CEMETERY DISTRICT  
WEDNESDAY, OCTOBER 20, 2021, 2:00 P.M.  
DISTRICT OFFICE**

**MINUTES**

1. Called meeting to order by Chairman Owens at 2:00 p.m. Chairman Owens, Trustee Christine Ward, accountant Anthony Bruneau and manager Dayle DeBry in attendance. Trustee Cook absent.
2. No emergency items added to the agenda.
3. No comments from members of the public.
4. Unfinished Business: Office remodel – D/D nothing to report.
5. Minutes: No action taken to approve Minutes from September 22, 2021 Board meeting. Trustee Cook was absent. Will carry over to next Board meeting for approval.
6. **Financial report: Anthony Bruneau**
  - A. Financial review A/B. May 2021 financial report available and reviewed. **ACTION: MSC C/W D/O to approve** May 2021 financial report. *Note: Requested A/B send financial reports via e-mail/PDF to manager so trustees can read in advance.*
  - B. Nadia Dickinson absent – KESTRA.
7. **Friends of the Lancaster Cemetery:** RAF Memorial went well. AV Assistance League donated \$4,500 for plaques and markers for graves of unmarked veterans. American Legion Riders donated \$450 for one veteran marker.  
**Veterans Day** ceremony 9:00 a.m. Wednesday, November 11. USMC Veteran/Palmdale Veteran of the Year, Kevin Sanders will be the speaker. **Wreaths Across America** program is set for Saturday, December 18, 2021.
8. **Correspondence:** Read and noted.
9. **Manager's Report**
  - A. AVCD Burials September/October 2021 (see PDF). At 74 for year, so far.
  - B. Problems with old concrete vault lids. Joshua Memorial Park manager gave us a lid as Christy Vault Co. refused to sell us a lid. They will only sell a complete vault. Handles for the lids are rusting out after being in the ground for so long.
  - C. Tree removal/thinning – Chad's Chippers. Several of the older trees are diseased. Mgr. will begin a monthly tree trimming/thinning program with Chad's Chippers asap.

**Antelope Valley Cemetery District  
Lancaster Cemetery**

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**10. New Business:**

- A.** Discussion on Los Angeles County Sanitation Districts Tax Sharing Resolution, Annexation No. 14-434, one proposed auto service shop on 20<sup>th</sup> St. West and Ave. D in Lancaster, CA. **ACTION: MSC C/W D/O to approve** Los Angeles County Sanitation Districts Tax Sharing Resolution, Annexation No. 14-434, one proposed auto service shop on 20<sup>th</sup> St. West and Ave. in Lancaster, CA.
- B.** Notice of non-renewal from Colony Insurance. They are no longer covering commercial property. Policy will be cancelled as of November 25, 2021. Mgr. has contacted insurance agent Benjamin Battle for further information. D/O asked for a five-minute adjournment.
- C.** Received a subpoena regarding former employee Misael Rodriguez. Faxed subpoena to attorney Steve Derryberry. Mgr. will copy information and send to Turchin Law, Van Nuys.
- D.** D/O check signing policies/streamlining process. Possibly an amount \$5,000 or under only one signature. D/D with check with CAPC and see if they have a policy. D/O a warrant register would be helpful

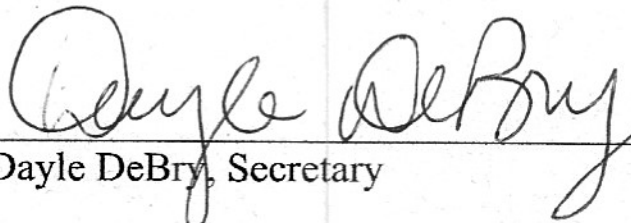
**11.** Old Business – none.


**12.** Option to Adjourn to Closed Session not taken.

**13. Board comments:** D/O Oath of Office for new Trustee, Christine Ward, on behalf Los Angeles County Board of Supervisors complete.

**14.** Next meeting will be held on **Wednesday, November 24, 2021 at 2:00** either at the District Office or via Zoom conference. Mgr. will contact Board to confirm next Board meeting date will be acceptable to all Trustees.

**15.** Adjourned general meeting at 2:55 by Chairman Owens.

  
Dayle DeBry, Secretary

  
David Owens, Chairman