

**ANTELOPE VALLEY CEMETERY DISTRICT
LANCASTER CEMETERY**

111 E. Lancaster Blvd., Lancaster, CA 93535

Telephone and FAX 661.942.6110

E-mail: lancastercem@verizon.net

**BOARD OF TRUSTEES - GENERAL MEETING
ANTELOPE VALLEY CEMETERY DISTRICT
WEDNESDAY, SEPTEMBER 22, 2021, 2:00 P.M.
DISTRICT OFFICE**

MINUTES

1. **Called meeting to order at 2:10** by Chairman Owens. Trustee Richard Cook and prospective trustee Christine Ward in attendance, with manager Dayle DeBry and accountant Anthony Bruneau also in attendance.
2. **No emergency items added to the agenda.**
3. **No comments from members of the public.**
4. **Unfinished Business:** Office remodel bids still in process. D/D difficulty in finding companies willing to come out to the cemetery for quotes.
5. **Minutes: ACTION: MSC R/C D/O to approve** Minutes from August 25, 2021 Board meeting.
6. **Financial report: Anthony Bruneau**
Financial review A/B. Review financial report from April 2021. **ACTION: MSC R/C D/O to approve** April 2021 financial report. *Note: Requested A/B send financial reports via e-mail/PDF to manager so trustees can read in advance.*
Nadia Dickinson – KESTRA. Out sick with COVID-19. D/O delivered \$30,000 Endowment Care fund check to N/D.
7. **Friends of the Lancaster Cemetery:** Informal Patriot's Day ceremony held on September 11, 2021 at the Veterans Court of Honor. Two granite markers ordered for veterans with funds from AV Assistance League. October 15, 2021 we will host a memorial and place a memorial plaque for a Royal Air Force airman and his spouse who were both killed locally in an automobile accident.
8. **Correspondence:** Received LAFCO Notice of Filing application Annex. No. 2021-08 to L.A. Co. Waterworks Dist. No. 40.
9. **Manager's Report**
AVCD Burials August/September 2021 (see attached PDF).
Concrete and artificial grass placed by front entrance sign for easier maintenance.
Manager will be out of town September 24 – October 8, 2021.

**Antelope Valley Cemetery District
Lancaster Cemetery**

Page 2 of 2

Minutes: General Meeting, September 22, 2021

10. New Business:

Discussion on buy-back of History Section Lot 1, Plot A, Block 6 from Lois D. Sagel in the amount of \$300.00. Lot is a full lot pre-need purchased in 1967 for \$50.00.

ACTION: MSC R/C D/O to approve buy-back of Lot 1, Plot A, Block 6 in the History Section to Lois D. Sagel in the amount of \$300.00.

The Los Angeles County Board of Supervisors has the appointment of Christine Ward as an AVCD trustee on their September 28, 2021 agenda for approval.

A certificate for former AVCD trustee Cynthia Poole was received from Assemblyman Tom Lackey. Other certificates have been requested from Supervisor Kathryn Barger, Congressman Garcia, and Senator Scott Wilk.

D/O asked about the possible need for a part-time Saturday position at the Cemetery.

D/D responded not needed at the moment but will keep it in mind.

11. Old Business:

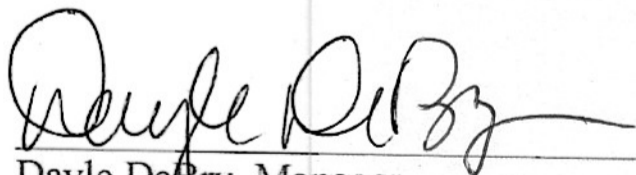
Manager is working on new flower policy and will conduct a sensitivity class for the employees.

12. Option to Adjourn to Closed Session not taken.

13. Board comments: D/O gave the Oath of Office to trustee Richard Cook, continuing his service on the Board of Directors through 2025.

14. Next meeting will be held on **Wednesday, October 20, 2021 at 2:00** at the District Office.

15. Adjourned general meeting by Chairman Owens at 2:58 p.m.


Dayle DeBry, Manager


David Owens, Chairman