

**ANTELOPE VALLEY CEMETERY DISTRICT
LANCASTER CEMETERY**

111 E. Lancaster Blvd., Lancaster, CA 93535
Telephone and FAX 661.942.6110
E-mail: lancastercem@verizon.net

**BOARD OF TRUSTEES - GENERAL MEETING
ANTELOPE VALLEY CEMETERY DISTRICT
WEDNESDAY, FEBRUARY 16, 2022, 2:00 P.M.
DISTRICT OFFICE**

MINUTES

1. Called meeting to order by Chairman Owens at 2:17 p.m. Trustees Cook and Ward in attendance with Secretary Dayle DeBry and accountant A. Bruneau also in attendance.
2. No emergency items added to the agenda.
3. No comments from members of the public.
4. **Unfinished Business:** Office remodel on going. Waiting for new chairs to arrive.
5. **Minutes: ACTION:** MSC C/W R/C to approve Minutes from December 2021 Board meeting.
6. **Financial report: Anthony Bruneau**
 - A. Financial review A/B. Review financial reports available. **ACTION: MSC R/C D/O to approve** financial reports from June, July & August 2021. A/B: It may be better to leave County funds in L.A. County account as interest will be higher. Need to add funds to the Endowment Care. Agreed to add \$40,000 to EC fund. Reviewed 2021-22 budget. Will approve budget at March 2022 Board meeting with revisions.
 - B. Nadia Dickinson – KESTRA. Absent.
 - C. L.A. Co. Auditor Warrant for December in the amount of \$48,000. See PDF.
7. **Friends of the Lancaster Cemetery:** Working on veteran's headstone project. Advertising in Aero Tech News & Review.
8. **Correspondence:** Read and noted.
9. **Manager's Report**
 - A. AVCD Burials January/February 2022 (see PDF). New columbaria to be delivered in March. Ongoing tree removal/thinning. Check register for December/January for review (per December meeting). Office Assistant, Karla Archuleta will be leaving in May. Need to begin interview process for new hire. Grounds Supervisor would like to install a dropped ceiling in the break room area. D/O do we need a permit? Get estimates and report back to Board. L.A. Co. funds discussed above, Item 6A.

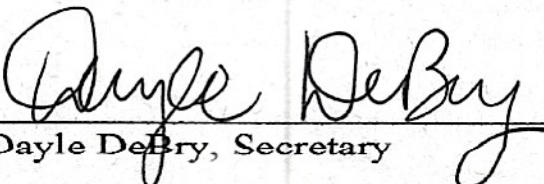
Antelope Valley Cemetery District/Lancaster Cemetery

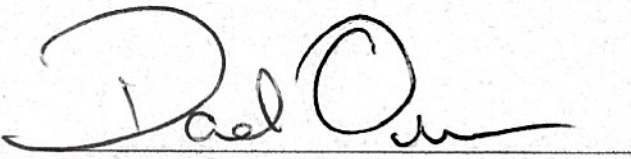
Page 2 of 2

Minutes: General Meeting, February 16, 2022

10. New Business:

- A. After discussion on buy back amount **ACTION: MSC D/O R/C to approve** a policy for 25% of the current value of a plot **and MSC D/O R/C to approve the buyback** of Jeff and Kimberly Garcia's double garden crypt 52-D-R, contract no. 3969 in the amount of \$2,250. Mgr. will request a check from A/B.
 - B. Pre-need/At-need plot change refund from full body to cremation lot. Husband Domitilo De Santiago just passed; spouse Julia De Santiago wants to change to cremation double plot Angel Walk 14-A4-AW from DGC Garden Section 30-F-T. Difference in cost is \$1801.00. Original contract was from 2014 at a cost of \$6206.00. Purchaser was Domitilo and Julia De Santiago with Cristina Luna/Assembly of God Church, Lancaster. **ACTION MSC R/C C/W to approve** refund difference from DGC to Angel Walk double cremation lot in the amount of \$1801.00 to Julia De Santiago.
 - C. County of Los Angeles Department of Public Works, LAFCO Annexation 40-154, designation 2021-08; **ACTION MSC R/C D/O to approve the annexation** of the territory located at the northeast corner of 65th Street West and Newgrove Street in the City of Lancaster, known as Annexation 40-154 (04-212), to the Los Angeles County Waterworks District No. 40, Antelope Valley (District).
 - D. County of Los Angeles Department of Public Works, LAFCO Annexation 40-153 (34-44) Local Agency Formation Commission Designation 2021-21; **ACTION MSC R/C C/W to approve negotiated tax exchange** resolution resulting from the Annexation of territory to Los Angeles County Waterworks District No. 40, Antelope Valley, located within the City of Palmdale. The territory is located northeast of the intersection of Eliopulos Ranch Drive and Marina Court in the City of Palmdale.
11. Old Business: Board will discuss raising cemetery rates at March Board meeting.
12. Option to Adjourn to Closed Session not taken.
13. Board comments: R/C noticed markers near Brooke Melville's marker (6-86) are in need of trimming. D/D will notify grounds crew. D/O time of Memorial Day ceremony? D/D 9:00 a.m. It won't interfere with Palmdale's 1,000 Flags ceremony that begins at 11:00 a.m.
14. Next meeting will be held on Wednesday, March 16, 2022, at 2:00 at the District Office.
15. Adjourn general meeting by Chairman Owens at 3:26 p.m.


Dayle DeBry, Secretary


David Owens, Chairman