

**ANTELOPE VALLEY CEMETERY DISTRICT
LANCASTER CEMETERY**

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**BOARD OF TRUSTEES - GENERAL MEETING
ANTELOPE VALLEY CEMETERY DISTRICT
WEDNESDAY, MARCH 16, 2022, 2:00 P.M.
DISTRICT OFFICE**

MINUTES

1. Called meeting to order at 2:07 p.m. by Chairman Owens. In attendance was Trustee Richard Cook, Trustee Christine Ward, and Manager Dayle DeBry.
2. Emergency item added to the agenda: Discussion on bond funds. **ACTION: MSC D/O C/W to approve** liquidation of two bond funds to be in compliance with State laws. **Note:** Trustees/KESTRA exhausted all other options and felt the need to move immediately. D/O R/C we tried to fix the problem but received no help or response. N/D the best solution is to join CalTRUST, a pooled investment fund. It follows all the guidelines for a Special District as far as investments go.
3. No comments from members of the public.
4. **Unfinished Business:** Office remodel. Ongoing. Dropped ceiling installation complete in break room. New 96 columbaria delivered. 96 in old columbaria with five left in 10 years.
5. **Minutes: ACTION: MSC R/C C/W to approve** Minutes from February 16, 2022, Board meeting with correction on Item 13. January 2022 Board meeting was cancelled.
6. **Financial report: Anthony Bruneau**
 - A. Financial/Budget review - A/B absent.
 - B. Nadia Dickinson – KESTRA. D/D deposited \$40,000 into Endowment Care Fund.
 - C. L.A. Co. Auditor Warrant in the amount of \$41,500 deposited. L.A. County funds available: \$11,158.46. Save in County or transfer/deposit in AVCD checking account? Trustees – Save the \$11,158.46 with the County. More interest per A/B.
7. **Friends of the Lancaster Cemetery:** Marine Corps League will hold their Memorial Eve ceremony on Sunday, May 29. Memorial Day Monday, May 30, no speaker scheduled yet. Need suggestions for speaker. Two more veteran markers ordered sponsored by the AV Blue Star Mothers and AV Assistance League.
8. **Correspondence:**
 - A. CSDA 2022 Special District Leadership Academy.

**Antelope Valley Cemetery District
Lancaster Cemetery**

Page 2 of 2

Minutes: General Meeting, March 16, 2022

- B. SDRMA COVID-19 sick pay for Districts with 26 or more employees.
- C. LAFCO Special District Officer ballot due April 22, 2022. D/D will submit.
- D. LAFCO revised notice of filing Annex. No. 2021-08 65th W. & Newgrove.
- E. Special Districts of Antelope Valley having a luncheon on March 31. See flyer. D/D will attend.

9. Manager's Report

- A. AVCD Burials February/March 2022 (see PDF).
- B. Ongoing tree removal/thinning. New trees and plants needed.
- C. Check register for February 2022 reviewed by trustees (per December meeting).
- D. Office Assistant, Karla Archuleta has resigned as she is moving to Tennessee. Her last day will be May 13, 2022. New hire discussion – possibly Joey Alvarez from Halley Olsen or ?

10. New Business:

- A. Discussed raising cemetery rates on single lots and cremation lots/niches. **ACTION: MSC D/O R/C to approve** rate increases discussed. See attached for updated rates.
- B. Manager cancelled ZOOM contract renewal at \$149/year since in office meetings are allowed now. Contract expired in March so no payment due.
- C. LAFCO Notice of Filing Annexation No. 2022-01 to the L.A. Co. Waterworks District No. 40, Antelope Valley, 30 + - acres of uninhabited territory located at the northwest corner of 40th St. East and Lancaster Blvd., within the City of Lancaster.

11. Old Business

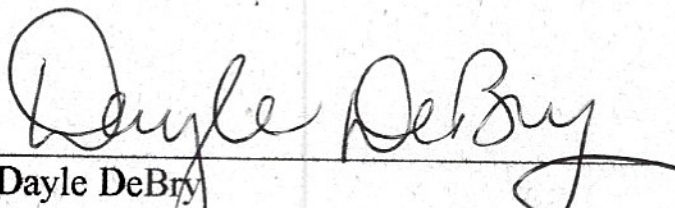
- A. CSAC Excess Insurance Authority Settlement Request for former employee Misael Rodriguez. Authorized up to \$30,000 for settlement.

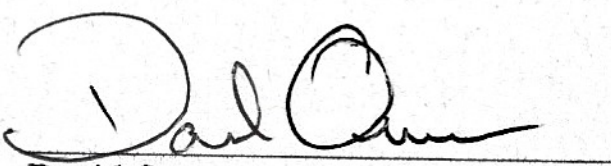
12. Option to Adjourn to Closed Session not taken.

13. No comments from the Board.

14. Next meeting will be held on **Wednesday, April 20, 2022, at 2:00** at the District Office.

15. Adjourn general meeting at 3:02 by Chairman David Owens.


Dayle DeBry
Secretary


David Owens
Chairman, Board of Trustees