

**ANTELOPE VALLEY CEMETERY DISTRICT  
LANCASTER CEMETERY**

111 E. Lancaster Blvd., Lancaster, CA 93535  
Telephone and FAX 661.942.6110  
E-mail: lancastercem@verizon.net

**BOARD OF TRUSTEES - GENERAL MEETING  
ANTELOPE VALLEY CEMETERY DISTRICT  
WEDNESDAY, AUGUST 24, 2022, 2:00 P.M.  
DISTRICT OFFICE**

**AGENDA**

1. **Call meeting to order and attendance.**
2. **Any emergency items to be added to the agenda.**
3. **Comments from members of the public.**
4. **Unfinished Business:**
5. **Minutes: ACTION:** Approve Minutes from July 27, 2022, Board meeting.
6. **Financial report: Anthony Bruneau**
  - A. Financial review A/B. Review financial reports available. **ACTION:** Approve financial reports.
  - B. L.A. Co. Special Funds balance as of July 31, 2022, is \$100,000+. Will keep in L.A. County account for use in opening east end of cemetery instead of depositing in checking account.
7. **Friends of the Lancaster Cemetery:**
8. **Correspondence:**
  - A. L.A. County 2022-23 Assessed Valuation and Tax Rate Input Form sent 8/22/22.
  - B. County of Los Angeles 2022B online auction for properties.
9. **Manager's Report**
  - A. AVCD Burials July/Aug 2022 (see PDF).
  - B. Check register for July 2022 for review.
  - C. Finalized removing diseased trees from Pioneer/History Sections until 2023.
  - D. Waste Management increase up to \$553.49 difference of \$81.32. Waiver for organic waste collection, recycling collection or separating all?
  - E. Manager on vacation September 17 – 24. Out of office September 19 – 23.

**Antelope Valley Cemetery District  
Lancaster Cemetery**

Page 2 of 2

Agenda: General Meeting, August 24, 2022

**10. New Business:**

- A. D/D Rules and Regulations for funerals and visitations. New flower policy. **ACTION:** Approve 2022 AVCD Rules and Regulations.
- B. Buenas Brothers Engineering East end expansion proposal for engineering work.
- C. Citizen's Bank new signature forms to delete Office Assistant Karla Archuleta and add new Office Assistant Linda Blanco.
- D. Insurance claims agent at cemetery August 9, for May 31, 2022 incident.
- E. 2022 Biennial Notice for Conflict-of-Interest Codes – Local Agencies due Oct. 3, 2022.  
No change - need signature.

**11. Old Business**

**12. Option to Adjourn to Closed Session**

**13. Board comments**

14. Next meeting will be held on Wednesday, September 14, 2022, at 2:00 at the District Office.

15. Adjourn general meeting at \_\_\_\_\_.