

**ANTELOPE VALLEY CEMETERY DISTRICT
LANCASTER CEMETERY**

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**BOARD OF TRUSTEES - GENERAL MEETING
ANTELOPE VALLEY CEMETERY DISTRICT
WEDNESDAY, JUNE 22, 2022, 2:30 P.M.
DISTRICT OFFICE**

MINUTES

1. **Meeting called to order at 2:29 p.m.** by Chairman Owens with Trustees Richard Cook and Christine Ward in attendance with manager Dayle DeBry and accountant Anthony Bruneau also in attendance.
2. **One emergency item added to the agenda to 10B.** Letter from attorney Marc Katzman regarding Tonya Gaylord incident on 5/31/22.
3. **No comments from members of the public.**
4. **Unfinished Business:** None.
5. **Minutes: ACTION MSC R/C C/W to approve** Minutes from May 18, 2022, Board meeting.
6. **Financial report: Anthony Bruneau**
 - A. Financial review A/B. Reviewed financial reports available: Oct – Dec 2021.
ACTION MSC D/O C/W to approve available financial reports from Oct – Dec 2021.
 - B. D/D L.A. Co. Special Funds balance as of May 31, 2022, is \$54,760.30. Will keep in L.A. County account for use in opening east end of cemetery instead of depositing in checking account.
7. **Friends of the Lancaster Cemetery:** D/D Memorial Day went well with a large crowd in attendance. All agreed to skip 4th of July this year.
8. **Correspondence:**
 - A. L.A. County Fiscal Year 2021-22 closing letter.
 - B. Redevelopment Property Tax Trust Fund Distribution ROPS 7/1/22 – 12/31/22 \$41,362.70 plus the L.A. Co. Auditor/Controller Special Funds balance.
 - C. So. California Gas Co. increase 7.6% beginning January 1, 2023 & Waste Mgmt. Increase of 12%+.
 - D. Special Districts Assoc. of North L.A. County meeting Wed. June 22, 2022. D/D attended meeting today. LA Co. Auditor-Controller Arlene Herrera was the speaker.

**Antelope Valley Cemetery District
Lancaster Cemetery**

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Minutes: General Meeting, June 22, 2022

9. Manager's Report

- A. See PDF attached for AVCD burials May/June 2022.
- B. Check register for May 2022 reviewed.
- C. Preliminary ideas/estimates for opening part of the east end of cemetery for single garden crypts in progress. D/D has reached out to several companies and time frame for installation.
- D. Chad's Chippers has been removing diseased trees and thinning trees monthly to relieve the weight of large branches for safety.

10. New Business:

- A. Reviewed LAFCO notice of filing Annexation No. 434 to Co. Sanitation Dist. No. 14: Approx. 40.26 acres to the district. The affected territory is generally located on the SW corner of 20th St. West and Ave. D, all within the unincorporated Los Angeles County.
- B. Report for May 31, 2022, Tonya Gaylord incident at Pioneer Section. D/D contacted the CAPC attorney Mark Velasquez with BBK, and our insurance company AmeriTrust – Claim No. 00107620. Received a letter from the Gaylord attorney Marc Katzman, letter dated June 30, 2022, received July 5, 2022.

11. Old Business:

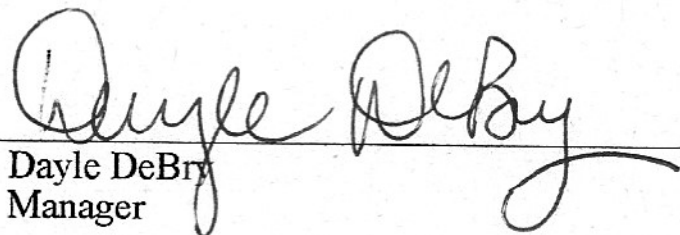
- A. Discretionary fund. Other ideas D/D – “optional,” “flexible,” “designated.” Discussion tabled for now.

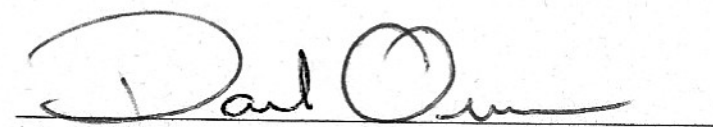
12. Option to Adjourn to Closed Session

13. Board comments: Note: Trustee Cook will be on jury duty beginning July 26, 2022.

14. Next meeting will be held on Wednesday, July 20, or July 27, 2022, at 2:00 at the District Office. Manager will advise of date and time.

15. Adjourn general meeting at 3:08 p.m. by Chairman Owens.


Dayle DeBry
Manager


David Owens
Board Chairman