

**ANTELOPE VALLEY CEMETERY DISTRICT
LANCASTER CEMETERY**

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**BOARD OF TRUSTEES - GENERAL MEETING
ANTELOPE VALLEY CEMETERY DISTRICT
WEDNESDAY, MAY 18, 2022, 2:00 P.M.
DISTRICT OFFICE**

MINUTES

1. **Called meeting to order at 2:13 p.m.** by Chairman Owens with Trustees Richard Cook, Christine Ward, Manager Dayle DeBry and accountant Anthony Bruneau in attendance.
2. **No emergency items added to the agenda.**
3. **No comments from members of the public.**
4. **Unfinished Business:** None.
5. **Minutes: ACTION: MSC C/W D/O to approve** Minutes from April 20, 2022, Board meeting.
6. **Financial report:** Anthony Bruneau
Financial review of September 2021 A/B. October is completed and November report is in the works.
ACTION: MSC R/C C/W to approve the September 2021 financial report.
Nadia Dickinson – KESTRA. CalTRUST investment paperwork in progress.
D/D L.A. County special funds balance as of April 30, 2022, is \$44,644.96. Mgr. will Continue to keep County account deposits for us in opening the east end of the cemetery instead of depositing into the checking account.
7. **Friends of the Lancaster Cemetery:** Memorial Day, Monday May 30, 9:00 a.m. Veteran Augie Anderson will be our speaker. C/W's granddaughter may be available to sing. D/O will also look for someone to sing the National Anthem. Working on concrete/flagpole installation quotes for Space Force flag.
8. **Correspondence** read and noted. Conflict of Interest Biennial Review due Oct. 2022.

**Antelope Valley Cemetery District
Lancaster Cemetery**

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Minutes: General Meeting, May 18, 2022

9. Manager's Report

A. AVCD Burials March/April 2022 (see PDF).

B. Check register for March 2022 for review (per December meeting).

AV's Best Cemetery award on office wall. Estimates for opening the east section presented range from approx. \$41,000 for vaults only along with installation of vaults at from \$61,000 to \$114,000. This does not include permits, a new scatter garden, landscaping, irrigation, Angel Walk statues, tree removal or asphalt drive cost. QR Codes added to Facebook, website, and message board.

10. New Business:

A. Discuss buy back of Single Garden Crypt, Garden Section, 23-E-U, from Jean Stewart. She will now be interred with her husband at Riverside National Cemetery. **ACTION: MSC R/C C/W to approve** buy back in the amount of \$1,900.00 for the Single Garden Crypt, Garden Section 23-E-U, from Jean Stewart.

B. Discussion regarding adding a discretionary fund for Board members to use for Cemetery Business. D/O requested fund for Board members. R/C not in favor of discretionary fund. Need to prepare a "State of the District" from "worst to first." D/O \$500 yearly budget? C/W \$250? R/C prefers not to use the word "discretionary." Use another word for the fund.

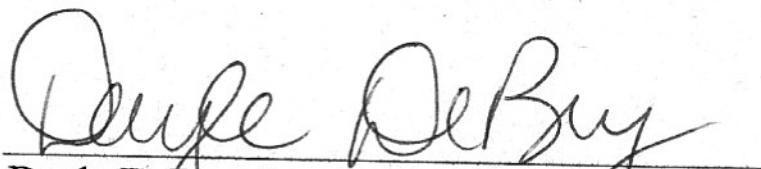
11. Old Business – none.


12. Option to Adjourn to Closed Session not taken.

13. Board comments: None.

14. Next meeting will be held on Wednesday, June 15, 2022, at 2:00 at the District Office

15. Adjourn general meeting by Chairman Owens at 3:07 p.m.


Dayle DeBry, Secretary


David Owens, Board Chairman